



Name of Public Entity: Communications Regulatory Authority of Namibia (CRAN)

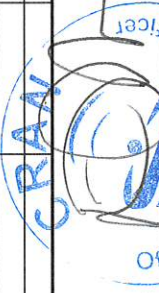
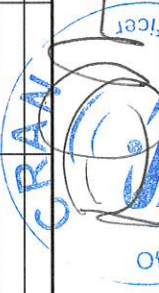
Financial Period: 01 April 2023 to 31 March 2024

CRAN ANNUAL PROCUREMENT PLAN (REVISION 1)

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Developing and printing of integrated annual report and calendars (desk and tent) for a 3-year contract period	1	NCS	Yes	ONB	1,500,000.00	Apr-23	Not Applicable
2	Supply and delivery of furniture, fittings and office equipment	Various	G	Yes	RFQ	50,500.00	Jun-23	Open advertised bidding is too costly to apply, given the value of the procurement.
3	Provision of legal representation to CRAN	Various	CS	NA	DP	1,000,000.00	As required	PPU Directive in terms of acquisition of legal services.
4	Provision of legal drafting services to CRAN	Various	CS	NA	DP	600,000.00	As required	Not Applicable
5	Provision of adjudication and mediation services to CRAN	Various	CS	NA	DP	100,000.00	As required	Not Applicable
6	Supply, delivery, installation and commissioning of spectrum management equipment	1	G	No	DP	11,500,000.00	Jul-23	Current supplier has proprietary rights on system (goods required to be compatible).
7	Provision of transport services - staff recruitment (relocation)	Various	NCS	Yes	IQ	30,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
8	Provision of events management services	Various	NCS	Yes	RFQ	335,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
9	Supply and delivery of corporate wear to CRAN	1	G	No	DP	160,000.00	May-23	In order to maintain uniformity in the CRAN look and feel, the items will be sourced from the previous supplier.
10	Provision of fumigation services for CRAN offices	10	NCS	Yes	RFQ	100,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
11	Supply and delivery of goods for wellness activities & corporate events	Various	G	Yes	RFQ	120,000.00	Jul-23	Open advertised bidding is too costly to apply, given the value of the procurement.
12	Provision of services for wellness activities & corporate events for CRAN	Various	NCS	Yes	IQ	80,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
13	Provision of training services to CRAN	Various	NCS	Yes	RFQ	200,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
14	Supply and delivery of office refreshments to CRAN	Various	G	Yes	RFQ	193,000.00	Quarterly	Open advertised bidding is too costly to apply, given the value of the procurement. These are readily available items and being procured over a period of time.
15	Provision of postal services to CRAN	1	NCS	NA	EPE	141,000.00	Sep-23	Identified public entity capable to provide the services.

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16	Supply and delivery of stationery and office supplies to CRAN	4	G	Yes	RFQ	176,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
17	Provision of delivery services to CRAN	Various	NCS	Yes	IQ	34,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
18	Supply and delivery of resource - and research materials	Various	G	NA	IQ	38,000.00	Jul-23	Open advertised bidding is too costly to apply, given the value of the procurement.
19	Supply and delivery of small tools and accessories	Various	G	Yes	IQ	15,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
20	Provision of catering services	Various	NCS	Yes	RFQ	209,500.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
21	Building repairs and maintenance	Various	W	Yes	RFQ	500,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
22	Provision of small services and related goods - General building expenses	Various	NCS	Yes	IQ	50,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
23	Provision of job grading services	1	NCS	Yes	RFQ	100,000.00	Jun-23	Open advertised bidding is too costly to apply, given the value of the procurement.
24	Provision of psychometric assessment services	1	NCS	Yes	RFQ	60,000.00	Jun-23	Open advertised bidding is too costly to apply, given the value of the procurement.
25	Provision of Human Capital Services: Payroll	1	NCS	Yes	RFQ	100,000.00	May-23	Open advertised bidding is too costly to apply, given the value of the procurement.
26	Provision of consultancy services: Remuneration benchmarking	1	CS	NA	DP	100,000.00	Jun-23	Continuation of consultancy service
27	Provision of specific training: Balanced Scorecard	1	CS	NA	DP	100,000.00	Jul-23	Continuation of consultancy service
28	Provision of media - and advertising services	Various	NCS	Yes	DP	440,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement. Advertisement in selected media publications.
29	Provision of corporate advertising services	Various	NCS	Yes	RFQ	300,000.00	Oct-23	Open advertised bidding is too costly to apply, given the value of the procurement.
30	Advertising in different publications - Feature articles	6	NCS	Yes	RFQ	60,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
31	Supply and delivery of fire extinguishers	12	G	Yes	IQ	14,000.00	Apr-23	Open advertised bidding is too costly to apply, given the value of the procurement.
32	Provision of consultancy services: Consumer Advocacy	1	CS	NA	RFP	100,000.00	Jul-23	Not Applicable.
33	Provision of special investigations services to CRAN	Various	NCS	Yes	DP	100,000.00	As required	Not Applicable.
34	Provision of consultancy services: Regulatory Services	Various	CS	NA	RFP	800,000.00	As required	Not Applicable.
35	Supply and delivery of corporate items	Various	G	Yes	RFQ	470,000.00	May-23	Open advertised bidding is too costly to apply, given the value of the procurement.
36	Setup of CRAN exhibitions stand at different events.	4	NCS	Yes	DP	150,000.00	May-23	Stand set-up to be done by the manufacturer.

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37	Concept design, layout, editing, copywriting of corporate adverts.	11	NCS	Yes	RFQ	200,000.00	May-23	Open advertised bidding is too costly to apply, given the value of the procurement.
38	Provision of marketing services - Consumer awareness campaign	1	NCS	Yes	RFQ	100,000.00	Aug-23	Open advertised bidding is too costly to apply, given the value of the procurement.
39	Provision of marketing services - Brand awareness campaign	1	NCS	Yes	RFQ	100,000.00	Sep-23	Open advertised bidding is too costly to apply, given the value of the procurement.
40	Provision of marketing services - Implementation awareness campaign	1	NCS	Yes	RFQ	300,000.00	May-23	Open advertised bidding is too costly to apply, given the value of the procurement.
41	Branding of new vehicles	1	NCS	Yes	IQ	10,000.00	Apr-23	Open advertised bidding is too costly to apply, given the value of the procurement.
42	Conducting a taxation study and developing a macro-economic model for the ICT sector	1	CS	Yes	EPE	1,000,000.00	May-23	Identified Public Entity capable to provide services.
43	Supply and delivery of IT equipment accessories	Various	G	Yes	IQ	60,500.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
44	Repair of IT equipment	Various	NCS	Yes	IQ	60,000.00	As required	Open advertised bidding is too costly to apply, given the value of the procurement.
45	Provision of spectrum management services to CRAN	1	NCS	NA	DP	2,400,000.00	As required	Only one supplier has exclusive right to deliver services.
46	Subscriptions	Various	NCS	NA	DP	60,000.00	As required	Only one supplier has exclusive right to deliver services.
47	Renewal of software licenses	Various	NCS	NA	RFQ	755,000.00	May-23	Open advertised bidding is too costly to apply, given the value of the procurement.
48	Renewal of software license - SAGE X3	1	G	NA	DP	145,000.00	Jun-23	Only one supplier has exclusive right to renew the software license.
49	Renewal of software license - CASEWARE	1	G	NA	DP	85,000.00	Jul-23	Only one supplier has exclusive right to renew the software license.
50	Renewal of software license - CONVENE	1	G	NA	DP	298,500.00	Sep-23	Only one supplier has exclusive right to renew the software license.
51	Renewal of software license - IDU	1	G	NA	DP	85,000.00	Aug-23	Only one supplier has exclusive right to renew the software license.
52	Renewal of software license - SAGE PEOPLE 300	1	G	NA	DP	72,000.00	Jul-23	Only one supplier has exclusive right to renew the software license.
53	Renewal of software license - SYSAID	1	G	NA	DP	82,000.00	Aug-23	Only one supplier has exclusive right to renew the software license.
54	Renewal of software license - NETWRIX	1	G	NA	DP	55,000.00	Jun-23	Only one supplier has exclusive right to renew the software license.
55	Supply and delivery of IT hardware & software	Various	G	No	RFQ	1,102,300.00	May-23	Open advertised bidding is too costly to apply, given the value of the procurement; these goods are readily available (off-the-shelf).
56	Supply and delivery of IT toolkit	2	G	No	IQ	3,000.00	Jun-23	Open advertised bidding is too costly to apply, given the value of the procurement.

Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
57	Provision of external audit services to CRAN for a three-year period.	1	CS	Yes	RFP	1,500,000.00	Sep-23	Not Applicable
58	Provision of debt collection services to CRAN	1	NCS	NA	DP	100,000.00	Aug-23	Continuation of service.
59	Provision of SAGE X3 system support services	1	NCS	NA	DP	360,000.00	Apr-23	Continuation of service.
60	Provision of technical support to the Economics department	1	CS	NA	DP	238,000.00	Apr-23	Extension of scope of service in current contract.
61	Provision of IDU system support services	1	NCS	NA	DP	100,000.00	May-23	Continuation of service.
62	Storage of CRAN exhibition stand	1	NCS	NA	DP	20,000.00	Apr-23	Continuation of services for storage of stand.
Approved - Accounting Officer (Name): Mrs. Emilia Nghikembua				Signature:	 			
				Date:	24/4/2023			